

FPBUU POSITION DESCRIPTION

Title: Childcare Provider**FLSA Status:** Non-Exempt, hourly**Report To:** Children + Youth Ministries Director**Hours:** 1 ½- 2 Hours per Sunday

Date: 05/2026

Overview:

The Childcare Provider is responsible for creating a welcoming, nurturing and safe environment for the nursery aged children and summer visitors of First Parish Brewster. In addition is required to maintain a safe and welcoming space.

Job Functions:

- Arrive 15 minutes before service or event to set up space, check for safety, arrange room to encourage play
- Responsibilities include setup, care during worship, and clean up. Additional hours are sometimes available (or may be requested by the congregation) to provide childcare during congregational meetings or events.
- Join the congregation for the first part of service and help the children settle in the nursery after the time for all ages. Speak with parents as they drop children off.
- Welcome parents who wish to stay in the nursery with their children and help children find an activity if their parents wish to return to service
- Collect contact and health information (name of parent or caregiver, names and ages of children, cell phone number to use in case of emergency, allergies)
- Track attendance each Sunday
- Communicate with parents regarding any concerns specific to their children including allergies, medical conditions that may impact their participation in the class, or other special needs
- Actively make recommendations to the CYM Director regarding any changes and/or improvements that will make the Nursery experience for the children and their parents better and safer

Skills & Qualifications:

- Understand emotional and physical needs of young infants and toddlers.
- Ability to set clear boundaries for infants and toddlers in a peaceful and non-shaming manner.
- Experience working with multiple babies and toddlers at the same time.
- Experience working with children of diverse abilities and racial/cultural backgrounds.
- Openness and support of the wide variety of family diversity in the congregation, including lesbian, gay, bisexual, queer and/or transgender people.
- First Aid/CPR
- Able to lift and carry small children of 10-30 pounds for brief periods of time at unpredictable intervals.

- Able to bend, stoop, kneel, sit down on the floor and stand up frequently, and to move quickly if needed to prevent children from harm.
- Able to traverse the church building and to independently ascend and descend stairs.
- Able to communicate clearly and effectively in a nursery-care environment.
- Able to safely escort children from the building in an emergency.
- Gain an understanding of Unitarian Universalist Principles, including anti-racism, anti-oppression, and multiculturalism
- Experience in early childhood education or care

* Must successfully complete a CORI and SORI background check prior to arrival on campus